

**International City, Unit 159, of the ACBL
Minutes of the Board of Directors Meeting
May 22, 2026**

Call to Order

President Gustavo Gonzalez declared that a quorum was present and called the meeting to order at 11:03 AM.

Present were:

- President, Gustavo Gonzalez
- Vice-President, Bill Hickman
- Secretary, Renee O'Donnell
- Guest, Phil Anderson

Absent:

- Board Member, Lucy Pfirman

Approval of Minutes

Bill moved we approve the minutes as emailed by the secretary. Renee seconded the motion and the April 10, 2026, minutes were approved.

Treasurer's Report

Acting treasurer, Gustavo Gonzalez, went over Unit 159 financials noting that revenues for April 2026, equaled \$1840, a decrease compared to previous months this year. Year-to-date total of revenue is \$10,371. Total expenses were \$2,326 with a year-to-date total of \$10,903. Club assets as of April 2026, are \$54,573. Savings account increased by \$2000 from \$22,041 to \$24,268 as the President moved funds to the savings account as noted on Treasurer's report. It was necessary to move funds into the savings account to keep the account active. Gustavo noted that year-to-date, we have lost \$228 in teacher allowance and free-director play when acting director plays with a partner.

Renee moved we approve Treasurer's report, and Bill Hickman seconded. Motion was approved.

Unfinished Business:

None

New Business:

President introduced candidate for vacant Treasurer position, Mr. Phil Anderson. Mr. Anderson said that he would like to serve as Unit 159 Treasurer and bring the unit's financial process to meet 21st Century practices, thus changing from a paper-driven process to an electronic web-based system.

Phil emphasized:

1. By using web-based financial software, the unit would no longer need to use paper checks, unless in the rare case of a vendor requiring a paper check. Payments could be executed using Zelle, for example, allowing for payments from one banking account to another. Gustavo would like to use a feature his bank provides whereby when there is a transaction he is “pinged” on his cell phone. Phil will look into using this feature so that Board is aware of deposits, expenditures, etc.

2. Using secure, web-based financial software that links to our existing banking and investment systems ensures timely posting of revenues and expenses, financial planning such as investment reporting, and budget forecasting.

3. Using reliable and secure web-based financial software systems available to small not-for-profit businesses, help minimize fraud through transparent processes that offer timely financial reporting menus.

4. Phil added that he would only be interested in serving as Treasurer if the unit moves to a web-based, paperless system using state-of-the art software with an established long track record. Also, as Treasurer, he wished not to serve as an officer on the Board.

A question and answer period followed addressing Board concerns as well as questions from Mr. Anderson. Mr. Anderson is willing to share in the cost of the software if he is approved as Treasurer. With nothing more to discuss, Mr. Anderson was excused from the meeting.

After discussion among the Board members, the Board took the following action to amend current Bylaws so that the Board could approve Mr. Anderson as the Unit Treasurer.

Bylaws modifications:

1. Bill moved that the Board rescind Article VIII, Unit Officers Section 4c, Duties #2, which requires a second signature by a Board member on all checks that the Treasurer writes since we would be using electronic systems. Renee seconded and motion was approved.

2. Bill moved that that Article VIII, Unit Officers, Section 1, Designation be amended to read, “The officers of the Unit shall consist of a President, a Vice- President, a Treasurer and a Secretary willing to serve as officers on the Board of Directors. Renee seconded the motion and it passed.

3. Renee moved that the Board amend Article VIII, Unit Officers, Section 2, Election, the last two sentences to read, “The Secretary and the Treasurer may be elected by the Board of Directors from its own membership or from the membership-at-large. If elected from the membership-at-large the Secretary and/or Treasurer shall not have a vote in actions by the Board of Directors. Bill Hickman seconded the motion and the motion passed.

After the Board amended the Bylaws, Renee moved the Board of Directors appoint Phil Anderson as Treasurer without having to serve as an officer on the Board of Directors. Bill seconded the motion and the motion passed.

Gustavo announced the next board meeting will be the Membership Meeting on Saturday, May 30th, at Unit 159, 11:30 AM and thanked the Board for their attendance and closed the meeting. Renee moved the meeting adjourn with Bill seconding the motion. Motion passed and meeting was adjourned at 11:45 AM.

Respectfully submitted,

Renee O'Donnell, Secretary

October 10, 2026
Date Approved by the BOD
Renee O Donnell